



**Project Description**

Describe project including detail of energy savings measure (i.e. Replace 70 hp 90% efficient motor with a 60 hp 93% efficient motor at a cost of \$500):

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This project will be  Part of a new facility  Addition to an existing facility  Replacement for existing equipment

Expected completion date \_\_\_\_\_ Is existing equipment operational?  Yes  No

Anticipated start date (if known) \_\_\_\_\_

Benefits of proposed project:

- Conserves other utilities (gas, water, etc.)
- Improves process flow
- Improves product quality
- Increases production capacity
- Meets environmental regulations
- Reduces labor
- Saves Energy
- Uses fewer raw materials
- Other \_\_\_\_\_

**Proposed Equipment**

Please complete the proposed equipment information below. A detailed proposal may also be included. This information is required for project analysis.

Please include the following:  Appropriate Xcel Energy Worksheet  Specification Sheet for all proposed equipment

	Existing Equipment	New Equipment Lower Efficiency Option	New Equipment Higher Efficiency Option
Equipment type			
Manufacturer of equipment			
Model number			
Age of equipment			
Efficiency			
Nameplate tons of Watts data: kW, MMBtu			
Quantity			
Operating Costs			
<b>COST BREAKOUT</b>			
Equipment			
Engineering			
Installation			
Other (explain)			
<b>TOTAL</b>			

\*Project Changes requiring reanalysis, note here: \_\_\_\_\_

**Submission Process**

Submit to: **Xcel Energy, Energy Efficiency Marketing Approval, Suite 1500, 1800 Larimer Street, Denver, CO 80202, energyefficiency@xcelenergy.com**  
or fax to **1-800-311-0050**.

## Rules and Requirements

### How to apply

#### A. Preapproval

1. Contact your Xcel Energy account manager or call 1-800-481-4700 to complete.
2. Submit your application, along with appropriate worksheet(s) and specification sheet to: Xcel Energy, Energy Efficiency Marketing Approval, 1800 Larimer Street, Suite 1500, Denver, CO 80202, [energyefficiency@xcelenergy.com](mailto:energyefficiency@xcelenergy.com) or fax to **1-800-311-0050**.
3. You will receive notification by letter whether or not your project qualifies and the amount of your rebate.

#### B. Post project completion

1. Contact your Xcel Energy account manager or call 1-800-481-4700 to complete and submit your rebate form to: Xcel Energy, Energy Efficiency Marketing Approval, 1800 Larimer Street, Suite 1500, Denver, CO 80202, [energyefficiency@xcelenergy.com](mailto:energyefficiency@xcelenergy.com) or fax to **1-800-311-0050**.
2. The Xcel Energy account manager needs:
  - To verify that your project is completely installed and operational
  - To receive copies of the project invoices

### Customer qualifications

- Rebates are available to Xcel Energy electric and natural gas business customers in Colorado.
- Gas transport customers are not eligible for rebates.

### Program requirements

- Preapproval – Preapproval is required before equipment purchase and installation to be eligible for a rebate. The Xcel Energy preapproval date must be before any/all purchase order dates, equipment order dates, equipment ship dates and invoice dates.
  - The preapproval or rejection date is the date that is on the preapproval or rejection letter.
  - The customer may incur engineering costs prior to our preapproval date to identify implementation alternatives.
  - The customer must notify Xcel Energy of these costs prior to our preapproval analysis so we can include the itemized costs in our analysis.
- Length of preapproval – Preapprovals are valid for 24 months from preapproval date stated on the letter. After this timeframe, the customer must contact their Xcel Energy account manager to determine if the project will qualify for another year. Please note that projects that qualify in one year may not qualify in another year.
- Reasons for reanalysis – We need to reanalyze your project to see if it still qualifies for a rebate if one or more of the following has changed. Please contact your Xcel Energy Account Manager with any changes in project scope.
  - Completed project cost varies by 10% from estimate used in preapproval analysis
  - Cost breakout
  - Customer's rate structure
  - Installation of project is greater than 2 years from preapproval date
  - Manufacturer of equipment
  - Operating hours
  - Project scope
  - Quantities
- Customers are responsible for ensuring that equipment installed for this program meets all applicable codes, standards and regulatory requirements.

### Xcel Energy rebate program rules

- Xcel Energy reserves the right to perform pre- and post-installation energy testing or to request customer to provide energy savings verification.
- Xcel Energy reserves the right to limit any rebate amount or make adjustments to correct rebate calculations, if necessary.
- Xcel Energy will issue rebates in the form of checks, not utility bill credits.
- Customers are responsible for ensuring that equipment installed for this program meets all applicable codes, standards, and regulatory requirements.
- Rebates apply to new equipment only. Leased equipment may qualify. Used equipment does not qualify.
- Rebate qualifications do not imply any representation or warranty by Xcel Energy of such equipment, design or installation. Xcel Energy shall not be responsible or liable for any personal injury or property damage caused by this equipment.
- Rebates are calculated based on projected costs. Xcel Energy reserves the right to adjust rebate amount based on final project costs as indicated on customer provided invoices.

### **PLEASE ALLOW UP TO 8 WEEKS FOR REBATE CHECK TO ARRIVE.**

- The analysis Xcel Energy will perform to determine your eligibility for a rebate is an estimate. The Custom Efficiency rebate program is subject to 60 days' notice of cancellation. The customer is responsible for checking with their account manager or the Business Solutions Center at 1-800-481-4700 or [bsc@xcelenergy.com](mailto:bsc@xcelenergy.com) to determine whether the program is still in effect and to verify program parameters.
- The Custom Efficiency rebate program is subject to 60 days notice of change or cancellation. The customer is responsible for verifying program availability and details with their Xcel Energy account manager, our energy-efficiency specialists at **1-800-481-4700** or online at [xcelenergy.com/customefficiency](http://xcelenergy.com/customefficiency).
- Customers may not receive custom rebates in lieu of prescriptive rebates.

**Verification**

**Complete the following AFTER project completion and installation**

Customer signature X \_\_\_\_\_ Date \_\_\_\_\_

By signing here, I confirm that this project is installed and operational. If the project installed varied from the project analyzed in the preapproval application, I have noted the changes on page 2.

**FOR ACCOUNT MANAGER USE ONLY - DO NOT WRITE IN THIS SECTION**

**Complete section below ONLY if project installed varies from what was analyzed at preapproval.**

Project installed varies from what was analyzed at the preapproval stage. *(Please check all items that vary from preapproval application.)*

	CHECK HERE	DESCRIBE ACTUAL INSTALLED EQUIPMENT
Equipment type		
Manufacturer of equipment		
Model number installed		
Nameplate data: kW, MMBtu, tons or Watts		
Quantity		
Cost varies by 10%		
Operating hours		

Completed project information

Operation verified on site     Operation verified by phone    Date operational \_\_\_\_\_    Date verified \_\_\_\_\_

Project installed matches what was analyzed at the preapproval stage.

Project installed **DOES NOT** match what was analyzed at the preapproval stage.

Xcel Energy account manager signature X \_\_\_\_\_ Date \_\_\_\_\_

This project is installed and operating. The Xcel Energy account manager's signature above verifies that the installation is complete and copies of the invoice(s) from the customer are attached. If the application and installation are complete, Xcel Energy will issue a rebate.

**MARKETING USE ONLY – DO NOT WRITE IN THIS SECTION**

**Note: to be completed by Xcel Energy Conservation Marketing**

Date sent to rebate operations \_\_\_\_\_ Date submitted for analysis \_\_\_\_\_

**Preapproval date:**

Date on Custom Efficiency preapproval letter \_\_\_\_\_

Results of analysis (check):     ACCEPTED     DENIED

**Select appropriate program**

- Custom Efficiency – Boilers [CO]                       Custom Efficiency – Custom (gas) [CO]                       Other \_\_\_\_\_
- Custom Efficiency – Compressed Air [CO]                       Custom Efficiency – Lighting [CO]                      \_\_\_\_\_
- Custom Efficiency – Cooling (electric) [CO]                       Custom Efficiency – Small Business Lighting [CO]                      \_\_\_\_\_
- Custom Efficiency – Custom (electric) [CO]                       Custom Efficiency – Motors [CO]                      \_\_\_\_\_



RESPONSIBLE BY NATURE™

1-800-481-4700 | xcelenergy.com

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